



Job Description and Person Specification Deputy Team Leader (Reach)

POST:	Deputy Team Leader (Reach)
LOCATION:	The Cellar Trust plus CMHT sites across Bradford district
GRADE:	Grade D2 Salary £25,500 FTE per annum
HOURS:	Weekly hours: 30
ACCOUNTABLE TO:	Team Leader (Reach)

Purpose of the Job:

To work as part of the Reach team and alongside the Community Mental Health Teams (CHMTs) to support clients with serious mental illness (SMI) to reach their goals. As Deputy Team Leader you will also mentor and support other staff in the team and deputise for the Team Leader as required.

Main Duties

- Hold a caseload of clients, providing one to one support for individuals in a recovery-focused and person-centred way, which builds confidence and helps people to move forward.
- Use your own lived experience of recovery from mental health problems, as appropriate, to inspire and support others.
- Support and mentor Reach workers, working with the Team Leader to ensure staff are supervised, developed and supported.
- Ensure that client notes are fully recorded and updated
- Support the Team Leader to ensure all client records are correctly maintained and monitored
- Support the Team Leader to ensure all procedures around professional conduct and safeguarding are observed.
- Attend leadership and other meetings in absence of the Team Leader

Values and Behaviours

- Create and maintain a culture of respect always challenging and rooting out discrimination and stigma.
- Demonstrate a consistent belief in people and tenacity in supporting people to improve their future.
- Be passionate about our work and inspire others to feel the same
- Be committed to doing things well and always look for opportunities for improvement
- Model excellent partnership and team working



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PERSON SPECIFICATION

Listed below are the knowledge, experience skills and values you'll need to do this job, we will assess these through your application or through tests or interviews after shortlisting.

Knowledge	Method
Educated to GCSE Level 4 or above, or equivalent experience	Application
Practical knowledge and/or lived experience of the challenges facing people who have difficulties relating to their mental health	Application Assessment
Experience	
At least 2 years' experience of working one to one with clients who face challenges with their mental health, including with clients who have SMI	Application Assessment
Some experience of working in in a multi-agency health or social care setting	Application Assessment
Experience of using IT systems to record client notes	Application Assessment
Skills	
Non-judgmental and supportive interpersonal skills	Assessment
Ability to manage a caseload and workload effectively	Application Assessment
Competent in Word, Excel, Outlook	Application Assessment
Values	
A firm belief that all people matter and deserve respect	Assessment
An evidenced belief that everyone can change	Assessment
A track record of delivering on your commitments	Assessment
A personal commitment to equality, diversity, and inclusion	Assessment